

# Grand Lake West Road Corporation Association

**Minutes of the 61st Annual General Meeting  
Sunday 16 July 2017, 09:30  
Pierre Philion's Residence, 136 ch H-Vipond**

**Present:** Mike Avon (Vice-President), Kevin Brady (member, Executive), Gail Brown, Ann Croll (Treasurer), Donna Dempsey, Janice Dempsey, Jacques Ferron, Terry Ford, Daphne Foy, Rosaline Frith, Tony Frith, Camille Goure, Suzanne Goure, Aaron Hellard (member, Executive), Maurice Jetté, David Lafranchise (Secretary), Gaston Launier (Co-chair, Road Committee), Paul Migus, Pierre Philion (Co-Chair, Road Committee), Rachel Prud'homme, Gill Toll, Mike Toll (President).

## **1. Welcome and introduction of executive and any new members**

President Mike Toll welcomed members to the meeting and introduced the Executive.

2. **Proxy registration:** no proxies were registered.

3. **Agenda adopted** on motion of Tony Frith, seconded by Gill Toll.

4. **Minutes of 2016 AGM:** Approved on motion of Camille Goure , seconded by Rosaline Frith

5. **Road Report:** Presented by Gaston Launier on behalf of Road Chairs

1. The 2016 budget included replacement of six culverts on the main stem of the Vipond Road which had either rusted out or been crushed by heavy traffic. Road chairs were unable to find time to do the work last year, and the work and the budgeted funds (\$7,000) have been carried forward to this year.
2. For 2017, Gaston and Pierre have decided to replace the two major culverts at Lac à Laurin (Clifford Lake) with plastic rather than metal culverts as these last considerably longer (100 years rather than 20). However, they are taller and therefore need to be buried deeper, increasing excavation costs. If excavation runs into bedrock, the road will be raised. The future savings in maintenance will be worth the extra investment now.
3. Gaston and Pierre will rent a generator and metal saw and trim back a number of metal culverts whose edges have been crushed to improve water flow. This will avoid having to replace them.
4. The tight turn-around at the end of Albert Road is a problem for winter ploughing and for access by emergency vehicles (noted by La Villa as one reason for ending the current ploughing contract). Work to begin in a few weeks to double the size of the current circle. The larger turnaround is still well within the road allowance.
5. La Villa has refused to renew the snow ploughing contract for 2017-2018. The Road Chairs are now shopping for a new contractor, looking at price, equipment, reputation and quality of sanding included in the bid. The price is expected to be higher. Members were asked to suggest names of possible contractors. Rosaline Frith suggested that the Chairs tell prospective contractors of the number of driveways that need to be ploughed: the bidders might provide a discount for both the Association and for individual owners. Agreed that the President to send an e-mail to all members (1) asking for names of possible contractors and (2) asking who wants their driveway ploughed.
6. The Road has been graded twice this year: immediately after the thaw, and again after 21 loads of gravel had been spread. Because of the good base laid down under the multi-year improvement plan, and the extended ditching, there has been little erosion despite the heavy snowfall last winter and rain this spring. The budget allows for two more gradings this year, if needed.
7. Terry Ford led a round of applause for our road chairs to recognize the excellent state of the road despite the weather.

6. **Treasurer's Report:** Ann Croll circulated a printed report (attached) and reviewed it in detail.

1. Fees: There are now 62 members. \$50 of general fees goes to winter road maintenance, enabling all members to make occasional use of the road in winter. The \$9942 fees collected are specifically for ploughing from those members who make regular use of the road in winter.
2. Interest: reserve and special funds now kept in a business investment account and term deposits, hence the increase in interest received.
3. Maintenance: the low figure reflects carry-over of culvert work from 2016.
4. Road Committee Expenses: An honorarium of \$500 is given to each of the joint road chairs, reflecting their expenses for checking the road.
5. Reserve fund: is kept for emergency repairs such as major storm damage. Was not touched last year, therefore no need to replenish this year.
6. Fixed costs (shared equally among all members). Ann compared the \$334 spent this year with the average \$1700 spent ten years ago, the two key differences being (1) e-mail and e-transfers, which have almost eliminated printing and postage costs, and (2) the municipal insurance programme (a single policy which covers all subscribing road associations) which has reduced our insurance costs by roughly \$1000 a year. Fees were adjusted in 2015 to reflect the latter saving.
7. Overdue fees: fees due from de Rainville and Solunac are considered a bad debt and not included in the report or budget. The Executive have agreed to put these debts into Collection once they both reach \$1000, but it is uncertain how much, if anything, the Association can expect to recover.
8. Carry over: the \$7000 budgeted for culvert replacement last year is to be spent this year.
9. Special Fund: available for a major project. Several have been proposed, but none has been chosen. Started with proceeds from fund-raising events, now fed by any budget surplus.
10. Ann noted that we deal with two banks: Bank of Montreal for most transactions and Alterna Bank for e-transfers and some investments (BMO does not permit e-transfers with business accounts).
11. Tony Frith asked about the use of recycled cement noted in the detailed road accounts. Pierre Phillion stated that this was the preferred material for filling potholes, as it compacted nicely and could be graded. It had been tested on slopes, but was found to be messy if laid in wet weather.
12. Members gave Ann a round of applause for her 18th year as treasurer. The Report was approved on a motion of Gail Brown, seconded by Jacques Ferron.
7. **By-law no. 8: requirement for independent audit:** President Michael Toll noted that an independent audit would cost about \$3000. Members agreed to waive the requirement for an independent audit on a motion of Rosaline Frith, seconded by Terry Ford.
8. **Update on municipal programme for maintenance of private roads:** By e-mail after the meeting, the President confirmed that the Municipality has adjusted the rules for the programme, but few Associations have joined (to date eight of 200), chiefly because of the cost. As noted when this was discussed in detail at the 2015 AGM, our Road would require major capital upgrades to be eligible.
9. **Nomination and approval of Executive for 2017-2018:** There were no nominations from the floor. The current Executive was re-elected by acclamation on motion of Janice Dempsey, seconded by Daphne Foy.
10. **Work day:** - Sunday August 13, 2017, 09:30 - meet at the forks. Noted that with the rainy spring, there will be more work than other years to trim brush.
11. **Adjournment:** As there was no other business, the meeting adjourned at 10:15 on motion of Camille Goure, seconded by Rachel Prud'homme.